



Learning by Design Charter School  
**Board Meeting Minutes**

**Date and Time**

May 25, 2022

5:30pm

**Dial in information:**

Zoom Meeting Login: 505 661 0724

Passcode: board

Conference Line: (253) 215 8782

Meeting ID: 505 661 0724#

Participant ID: \*282404#

*The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.*

Topic	Description		Notes and Actions Taken
<b>I. Opening Items</b>	<ul style="list-style-type: none"><li>• Roll Call</li><li>• Call to Order</li></ul>	2 min	- Meeting called to order 5:37 pm PT - See attendance below. Do not have quorum.
<b>II. Approval of Meeting Minutes</b>	<ul style="list-style-type: none"><li>• Board Finding (Virtual Meetings) - SB361</li><li>• <b>April 27, 2022</b> Minutes - <i>Vote to Approve</i></li></ul>	3 min	

Topic	Description		Notes and Actions Taken
<b>III. Budget, Finance, and Compliance Reporting</b>	<ul style="list-style-type: none"> <li>• Review of <b>March and April 2022</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• Finance Committee Share out</li> <li>• Selection of Auditor - <i>Vote to Approve</i></li> <li>• LCAP Review</li>   <li>• EPA Resolution - <i>Vote to Approve</i> (IT IS RESOLVED that the Education Protection Account funds to be received by Learning By Design in FY 2021-2022 in the estimated amount of \$20,182 will be used solely for instructional non-administrative expenses)</li>   <li>• Budget Review and Approval - <i>Vote to Approve</i></li> <li>• Bank Account Update</li> </ul>	10 min	
<b>IV. Executive Director Updates</b>	<ul style="list-style-type: none"> <li>• Oversight Updates - In-person site visit</li> </ul>		
<b>V. School Instruction and Programs Updates</b>	<ul style="list-style-type: none"> <li>• State Testing (CAASPP, CAST, PE, ELPAC)</li> <li>• NWEA</li> <li>• Lion King Play</li> <li>• Friday Fun Day</li> <li>• Graduation</li> <li>• Student Exhibition and Open House - May 26th</li> <li>• Summer School - GPSN Grant - \$5,000</li> </ul>	15 min	

Topic	Description		Notes and Actions Taken
<b>VI. Board Business and Projects</b>	<ul style="list-style-type: none"> <li>• Board Retreat Update</li> <li>• Board Meet and Greet</li> <li>• Fiscal Policies Ad Hoc Committee - Meeting update and recommendations</li> </ul> <p><b>Projects to Support Coming Soon...</b></p> <ul style="list-style-type: none"> <li>• Fiscal Policies and Procedures</li> <li>• Employee Handbook</li> <li>• Credit Card</li> <li>• CSMC Renewed Contract</li> <li>• Title IX</li> <li>• Suicide Prevention Policy</li> </ul>	15 min	
<b>VII. Board Member Comments</b>			
<b>VIII. Public Comments</b>			
<b>IX. Adjournment</b>			- Meeting adjourned at 5:39 pm PT

Board	Attendance	Vote				
Angela Brown						
Ashlye Durrell						
Larry Jacobs						
Earl Turner						

Rasheeda Washington	X					
<b>LbD Leadership</b>						
Charla Austin-Harris	X					
Tawny Laskar						

**All votes will be noted as follows: Y = Yes, N = No, A = Abstain**

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This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

**MEETING AGENDA & RELATED MATERIALS**

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>