



Learning by Design Charter School
Board Meeting Minutes

Date and Time

December 12, 2022
6:00pm

Location:

7019 S. Van Ness Ave., Los Angeles, CA 90047

Dial in information:

Zoom Meeting Login: 505 661 0724
Passcode: board

Conference Line: (253) 215 8782
Meeting ID: 505 661 0724#
Participant ID: *282404#

The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.

Topic	Description		Notes and Actions Taken
I. Opening Items	<ul style="list-style-type: none">• Roll Call• Call to Order	2 min	Meeting called to order at 6:03pm Ashlye Durrell, Rasheeda Washington, and Angela Brown were present

Topic	Description		Notes and Actions Taken
II. Approval of Meeting Minutes	<ul style="list-style-type: none"> • Board Finding (Virtual Meetings) - AB361 - <i>Vote to Approve</i> • November 14, 2022 Minutes - <i>Vote to Approve</i> 	3 min	<p>AB361 Approved</p> <p>November 14, 2022 Meeting Minutes Approved</p>
III. Budget, Finance, and Compliance Reporting	<ul style="list-style-type: none"> • Review of October 2022 Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i> • Annual Internal Audit Report (FY 2021-2022 Audited Financial Statements) - <i>Vote to Approve</i> • Educator Effectiveness Spending Plan - <i>Vote to Approve</i> • Banc of California Bank Account - <i>Vote to Approve</i> • Banc of California Line of Credit - <i>Vote to Approve</i> • Compliance Monitoring and Certification of Board Compliance Review - <i>Vote to Approve</i> 	20 min	<p>October 2022 Financials Approved</p> <p>Annual Internal Audit Report Reviewed, Discussed and Approved</p> <p>Educator Effectiveness Spending Plan Approved</p> <p>Opening of Banc of California Bank Account Approved</p> <p>Line of Credit with Banc of California Approved</p> <p>Put on Hold for Board members to review more thoroughly</p>
IV. Executive Director Updates	<ul style="list-style-type: none"> • Executive Director's Report Review 	10 min	<p>Discussed various activities and events and goals including NWEA testing and data review, Soccer at SoFi, Equestrian Program, Basketball Team, Mental Health Support Program</p>

Topic	Description		Notes and Actions Taken
V. School Instruction and Programs Updates	<ul style="list-style-type: none"> • 2nd round of NWEA testing was completed. Will be analyzing data for progress and growth to share at next meeting • Williams Audit - Sufficient 	10 min	<p>Discussed plan for reviewing and analyzing NWEA data and progress monitoring.</p> <p>Williams Audit took place, November 18 - Sufficient</p>
VI. Board Business and Projects	<ul style="list-style-type: none"> • Discussing New Board Members • Sign document to release LbD from CAM Intercept • Form 700 updates • Initial, Annual and Exit forms <p>Coming Soon...</p> <ul style="list-style-type: none"> • Employee Handbook - Discussion of Amendments (PTO & Waiting Period for Benefits) 	10 min	<p>Briefly discussed 3 or 4 new Board Member Prospects.</p> <p>Will be following up on the other Board Business items at later date.</p>
VII. Closed Session			
VIII. Board Member Comments			
IX. Public Comments			
X. Adjournment			Meeting adjourned at 6:37pm

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.
MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made

available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>