



Learning by Design Charter School  
**Board Meeting Minutes**

**Date and Time**

November 18, 2020

5:30pm

**Dial in number:**

Conference Line: (978) 990-5000

Access Code: 891564

*The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.*

**I. Opening Items**

- a. Roll Call
  - i. Board Members: Kinta Gates, DeShawn Wynn, Adrienne Gurley
  - ii. Administrators: Charla Harris, Tawny Laskar
  - iii. Public: Lisa Jones
- b. Call to Order: 5:37 pm

**II. Approval of Board Meeting Minutes**

- a. Vote to approve October 28, 2020 Board meeting minutes  
\_\_3\_\_ yes \_\_0\_\_ no

**III. Budget**

- a. Review of October Financials - Balance Sheet, Income Statement, Cash Flow Statement
- b. October Financials Approval  
\_\_3\_\_ yes \_\_0\_\_ no
- c. Revised Budget: Discuss and Approve  
\_\_3\_\_ yes \_\_0\_\_ no
- d. 1st Interims: Discussion and Approvals  
\_\_3\_\_ yes \_\_0\_\_ no

**IV. BOP (Budget Overview for Parents)**

- a. Review, Discuss and Approve BOP  
\_\_3\_\_ yes \_\_0\_\_ no

**V. Update on Deferrals**

- a. CSFA TRAns application
- b. CAM Deferral request (2020-21 Cashflow Forecast) submitted

c. Completing Exemption (Waiver) Request (by when?)

- i. Thoughts and Suggestions
- ii. Verification from LAUSD

**VI. Executive Director's Report**

- a. Looking to hire a contract employee to fulfill RSP needs
- b. Successful walk through Harvest Festival
  - i. All staff dressed up as crayons
  - ii. Learning packets were passed out along with toys, etc.
- c. Mental Health workshop happening in December for parents
  - i. Focus on how to support online learning
  - ii. Other topics will be food and nutrition in the upcoming school year
- d. Parent/Teacher Conferences are being planned and held
  - i. Report cards and personalized learning plans will be discussed
- e. Teacher Development Plans (rebranding of teacher evaluations)
  - i. This better supports tracking for how teachers are becoming better leaders not only in the classroom but the overall school community
  - ii. Other staff will have these same types of plans
- f. Promethean Boards are being installed which will truly support distance learning
- g. Fundraising
  - i. BAMit is up and running!
  - ii. Charleston Wrap
    - 1. Holiday fundraiser
  - iii. Giving Tuesday campaign
    - 1. Send feedback to Charla by Friday 11/20
  - iv. Raised \$1.5k through Charla's Birthday Donation Campaign

**VII. Closed Session**

**VIII. Board Member Comments**

**IX. Public Comments**

**X. Adjournment**

- a. 7:04 pm

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This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712; <https://www.learningbydesignschools.org/home>