



Learning by Design Charter School
Board Meeting Minutes

Date and Time

September 30, 2020

5:30pm

Dial in number:

Conference Line: (978) 990-5000

Access Code: 891564

The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.

I. Opening Items

- a. Roll Call
 - i. Board Members: Adrienne Gurley, Nazzi Kaufman, DeShawn Wynn, Kinta Gates
 - ii. School Administration: Tawny Laskar, Charla Harris, Diana Garcia
 - iii. Public: Lisa Jones
- b. Call to Order: 5:37 pm

II. Approval of Board Meeting Minutes

- a. Vote to approve August 26, 2020 board meeting minutes
__4__ yes __0__ no

III. Budget and Finance

- a. Review of July and August Financials - Balance Sheet, Income Statement, Cash Flow Statement
- b. Discussion of July and August Financials
- c. Will hold a Special Board meeting to create and discuss plan to address pending deferrals and cashflow
 - i. Strategic Capital Campaign
 - ii. Fundraising Opportunities
 - iii. Investigating waivers or exemptions to offset cash deferrals
 - iv. TRANS program
- d. Approval of July and August Financials
__4__ yes __0__ no
- e. Review of Sick Leave Policy

- i. Discussion of Sick Leave
 - 1. Updated to minimum as required by City of Los Angeles ordinance (accrual of 48 hours with a maximum of 72 hours per year)
- ii. Vote to approve revision of Sick Leave Policy to accrual of 48 hours maximum
__4__ yes __0__ no

IV. Executive Director's Report (high level highlights)

- a. 5 student teachers from CSUDH
- b. New website is being built
- c. Facilities upgrade
- d. Preparing outside learning spaces for when we return from COVID
- e. Prepared to take the NWEA assessment next week
- f. Issued learning kits, chromebooks and hotspots
- g. Will have monthly all school assemblies where a specific core value is introduced
 - i. Integrity is this month's core value
 - ii. Awards are presented for students who exhibit this core value
 - iii. Teachers are also encouraged to give other awards so that every student is recognized by the end of the year
 - 1. The awards will be centered around the unique experience for each student
- h. Nazi will do a deep dive into MAP scores with the staff once we have two sets of scores
- i. Enrollment is in a healthy place and continues to grow

V. Approval of LCP

- a. Review and Discuss LCP
- b. Vote to approve LCP
__4__ yes __0__ no

VI. Fundraising Goals and Plan

- a. Capital Campaign
- b. Network for Good Campaign
- c. Donors Choose
- d. BAMit!
- e. Charleston Wrap

VII. Board Training

- a. YMC will conduct training for us in January/February of 2021.

VIII. Board Member Comments

IX. Public Comments

X. Adjournment

- a. 6:34 pm

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712; <https://www.learningbydesignschools.org/home>