



Learning by Design Charter School  
**Board Meeting Minutes**

**Date and Time**

June 12, 2023

6:00pm

**Location:**

7019 S. Van Ness Ave., Los Angeles, CA 90047

**Dial in information:**

Zoom Meeting Login: 505 661 0724

Passcode: board

Conference Line: (253) 215 8782

Meeting ID: 505 661 0724#

Participant ID: \*282404#

*The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.*

Topic	Description		Notes and Actions Taken
I. Opening Items	<ul style="list-style-type: none"><li>• Roll Call</li><li>• Call to Order</li></ul>	2 min	Meeting called to order at 6:03pm Members in attendance: Larry Jacobs Brian Butler Mellonise Shorter Angela Burrell Jamila Moore

Topic	Description		Notes and Actions Taken
<b>II. Approval of Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Board Finding (Virtual Meetings) - AB2449 - <i>Vote to Approve</i></li> <li>• Update - Attend meetings in-person</li> <li>• <b>April 10, 2023</b> Minutes - <i>Vote to Approve</i></li> </ul>	3 min	Board Finding: AB2449 - Approved  April 10, 2023 Minutes - Approved
<b>III. Budget, Finance, and Compliance Reporting</b>	<ul style="list-style-type: none"> <li>• Review of <b>February 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• Review of <b>March 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• Review of <b>April 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• Review and Approval of FY2022-23 Budget Revision - <i>Vote to Approve</i></li> <li>• Review and Approval of FY2023-24 Budget - <i>Vote to Approve</i></li> <li>• 2023-24 LCAP - Review and Board Feedback (Public Hearing took place on June 9th)</li> </ul>	30 min	February 2023 Financials - Reviewed, discussed and Approved  March 2023 Financial - Reviewed, discussed and Approved  April 2023 Financial - Reviewed, discussed and Approved  FY 2022-2023 Budget Revisions -Reviewed, discussed and Approved.  Discussed overall management and monitoring of budget line items and ways to reduce expenses in some areas. Discussed where and why we may have gone over budget and how to mitigate that moving forward.  Discussed LCAP, public hearing outcomes and received feedback from Board members to include in the LCAP

Topic	Description		Notes and Actions Taken
<b>IV. Executive Director Updates</b>	<ul style="list-style-type: none"> <li>• Executive Director’s Report</li> <li>• Annual Performance-Based Oversight Visit Overview</li> <li>• Form 700 Update</li> </ul>	20 min	<p>Discussed Executive Directors report.</p> <p>Annual Performance-Based Oversight Report was received on this day. Board members did not have to time to review in depth but did discuss at high level and will do a deep dive at the next Board meeting.</p> <p>Reminded Board members to submit Form 700</p>
<b>V. School Instruction and Programs Updates</b>	<ul style="list-style-type: none"> <li>• Testing and Data Updates</li> </ul>	5 min	<p>Discussed our goal to reach 95% testing participation and to show marked increase in test scores.</p> <p>Discussed Testing Boot Camp for the past 6 weeks to prepare for testing.</p>
<b>VI. Board Business and Projects</b>		0 min	
<b>VII. Closed Session</b>		0 min	
<b>VIII. Board Member Comments</b>			
<b>IX. Public Comments</b>			
<b>X. Adjournment</b>			Meeting adjourned at 7:13pm

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This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

## MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

## THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

## REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

## SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

## REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>