



Learning by Design Charter School

Board Meeting Minutes

Date and Time

December 16, 2020

5:30pm

Dial in number:

Conference Line: (978) 990-5000

Access Code: 891564

The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.

I. Opening Items

a. Roll Call

- i. Board Members: Kinta Gates, Adrienne Gurley, Nazzi Kaufman
- ii. Administrators: Charla Austin-Harris, Tawny Laskar
- iii. Public: Lisa Jones, Sima Arzani

b. Call to Order 5:36 pm

II. Approval of Board Meeting Minutes

- a. Vote to approve November 18, 2020 Board meeting minutes
 - i. Yes 3 No 0

III. Budget

- c. Review of November Financials
 - ii. Balance Sheet, Income Statement, Cash Flow Statement
 - 1. Vote to approve
 - 2. Yes 3 No 0
 - iii. 1st Interims again due to inaccurate reporting
 - iv. Vote to approve
 - 1. Yes 3 No 0

IV. Operations

- a. Meet Sima Arzani
- b. Discuss other candidates
 - i. Vote to approve contract with Sima Arzani:
 - 1. Yes 3 No 0

V. Deferrals

- a. Review CAM Factoring Deferral proposal
 - i. Team will discuss offline and ask additional questions of the CAM team as needed.

VI. Oversight - April 14, 2021

- a. Will be run much in the same way that we experienced last year.

VII. Conflict of Interest update

- a. The responsibility to oversee Form 700 has shifted to the county now. The completion of the form will be housed in a portal now versus filling out the paper form as we did in the past.

VIII. COVID - Employee Handbook

- a. Vote to approve:
Yes 3 No 0

IX. Executive Director's Report

X. Closed Session

XI. Board Member Comments

XII. Public Comments

XIII. Adjournment

a. 7:05 pm

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712; <https://www.learningbydesignschools.org/home>