



Learning by Design Charter School
Board Meeting Minutes

Date and Time

October 27 , 2021
 5:30pm

Dial in information:

Zoom Meeting Login: 505 661 0724
 Passcode: board

Conference Line: (253) 215 8782
 Meeting ID: 505 661 0724#
 Participant ID: *282404#

The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.

Topic	Description		Notes and Actions Taken
I. Opening Items	<ul style="list-style-type: none"> • Roll Call • Call to Order 	2 min	Call to Order 5:42 pm PT Roll Call <ul style="list-style-type: none"> • Ashlye Durrell: Yes • Angela Brown: Yes • Earl Turner: Yes • Rasheeda Washington: Yes • Larry Jacobs: No

II. Approval of Meeting Minutes	<ul style="list-style-type: none"> • September 29, 2021 Minutes - <i>Vote to Approve</i> 	3 min	Sept. 29, 2021 Board Meeting Minutes - Approved
III. Budget, Finance, and Compliance Reporting	<ul style="list-style-type: none"> • Board Finding (Virtual Meetings) - SB361 • Review of September 2021 Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i> • Review Revised 2021-22 Budget - <i>Vote to Approve</i> • Form 700 • ESSER III Expenditure Plan - <i>Vote to Approve</i> • 1st Interims - <i>Vote to Approve</i> • Parent/Student handbook - <i>Vote to Approve</i> • Safety Plan - <i>Vote to Approve</i> • Uniform Complaint Procedures (UCP) - <i>Vote to Approve</i> • District Notices <ul style="list-style-type: none"> • Budget Update • LCAP Update - <i>Vote to Approve</i> 	15 min	<ul style="list-style-type: none"> • Vote to Approve AB361 & the continue virtual meetings for November 2021 - Approved <p>September 2021 Financial</p> <ul style="list-style-type: none"> • Current challenge is cash as cash is not coming in as quickly as needed though overall, the revenue will be available. Have reached out to Lumen and Charter Asset Management (CAM) as a solution to resolve cash flow issues. • Going forward Charla will send the monthly financials to us upon receipt from Scott • The first interim deadline was moved up from December to November 15th so we will not be able to approve them prior to being sent to LAUSD due to timing; however we will review them in our November Board Meeting • September 2021 Financials - Balance Sheet, Income Statement, Cash Flow Statement - Approved

			<ul style="list-style-type: none">● Vote to Approve Revised 2021-22 Budget - Approved <p>ESSER III Expenditure Plan</p> <ul style="list-style-type: none">● Charla provided an overview of what's in the plan● The board would like the team to think about qualitative ways we can make sure the additional supports that are being put in place are effective.● Eventually, we would like the plans to be amended to include some sort of metrics for the various supports that proposed in this plan● Vote to approve ESSER III Expenditure Plan - Approved <p>Other Agenda Items</p> <ul style="list-style-type: none">● Vote to approve Parent/Student handbook with the condition that the Board reserves the right to request changes and make comment after full review - Approved● Vote to Approve Safety Plan - Approved
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			<ul style="list-style-type: none"> • Vote to Approve Uniform Complaint Procedures (UCP) - Approved • Will table the vote to approve the LCAP
IV. School and Instructional Updates	<ul style="list-style-type: none"> • NWEA updates and Data • Overview of LbD Curriculum • Extended Learning and Clubs • School Programs and Events 	10 min	Will move this to our next meeting
V. Executive Director Updates	<ul style="list-style-type: none"> • 501c3: Friends of LbD (Fundraising Arm) - <i>Vote to Approve</i> • Website: www.learningbydesignschools.org • Network for Good 	5 min	Vote to Approve 501c3: Friends of LbD (Fundraising Arm) - Approved
VI. Board Business	<ul style="list-style-type: none"> • Officers • Business Coming • Adding more Board members • Moving Forward - Board Projects 	25 min	Ashlye will contact us individually to discuss officers
VII. Board Member Comments			<ul style="list-style-type: none"> • Request items that require board review are sent at least 1 week in advance, excluding emergent issues
VIII. Public Comments			None
IX. Adjournment			Adjourn: 7:08 pm PT

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.
MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>