



Learning by Design Charter School
Board Meeting Minutes

Date and Time

June 8, 2022

5:30pm

Dial in information:

Zoom Meeting Login: 505 661 0724

Passcode: board

Conference Line: (253) 215 8782

Meeting ID: 505 661 0724#

Participant ID: *282404#

The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.

Topic	Description		Notes and Actions Taken
I. Opening Items	<ul style="list-style-type: none">• Roll Call• Call to Order	2 min	- See attendance below - Meeting Called to order at 5:40 pm PT
II. Approval of Meeting Minutes	<ul style="list-style-type: none">• Board Finding (Virtual Meetings) - SB361• April 27, 2022 Minutes - <i>Vote to Approve</i>• May 25, 2022 Minutes - <i>Vote to Approve</i>	3 min	- Recitation of Board Finding SB361

Topic	Description		Notes and Actions Taken
III. Budget, Finance, and Compliance Reporting	<ul style="list-style-type: none"> • Review of March and April 2022 Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i> • Selection of Auditor - <i>Vote to Approve</i> • EPA Resolution - <i>Vote to Approve</i> (IT IS RESOLVED that the Education Protection Account funds to be received by Learning By Design in FY 2021-2022 in the estimated amount of \$20,182 will be used solely for instructional non-administrative expenses) • Budget Review and Approval - <i>Vote to Approve</i> • LACOE Contract to Participate in School-Based COVID-19 Testing 2020-2023 - <i>Vote to Approve</i> 	10 min	<ul style="list-style-type: none"> - Selection of Auditor: Did due diligence to find a more cost effective auditor. - LACOE Contract to Participate in School-Based COVID-19 Testing 2020-2023: Melissa Macias joined to discuss and answer questions about COVID-19 testing 2020-2023 - EPA Resolution: has been resolved for the 2021-2022 school year - Budget review and approval: Scott walked us through the major items in the FY 2022-23 draft budget.
IV. Executive Director Updates	<ul style="list-style-type: none"> • Bank Account Update • LCAP Public Hearing and Review 		<ul style="list-style-type: none"> - Bank Account Update: Charla updated the board on fraudulent activity (internal to the bank) that impacted LbD and the administration's action - Local Control Accountability Plan: Written for 3 years and revised annually. Will need to be approved before June 30th

Topic	Description		Notes and Actions Taken
V. School Instruction and Programs Updates		15 min	
VI. Board Business and Projects	<p>Projects to Support Coming Soon...</p> <ul style="list-style-type: none"> • Finance Committee Share out • Fiscal Policies Ad Hoc Committee - Meeting update and recommendations • State Testing (CAASPP, CAST, PE, ELPAC) • NWEA • Lion King Play • Friday Fun Day • Graduation • Student Exhibition and Open House - May 26th • Summer School - GPSN Grant - \$5,000 • Fiscal Policies and Procedures • Employee Handbook • Credit Card • CSMC Renewed Contract • Title IX • Suicide Prevention Policy 	15 min	<p>- Finance Committee: The notes from that meeting are in the board packet. Major items were fundraising and staff benefits</p> <p>- Fiscal Policies Ad Hoc Committee: Reaching out to get some questions answered then the ad hoc committee will finalize recommendations</p> <p>- State Testing: Will analyze the data once scores are available to determine how this data will impact instruction, especially as we think about computer literacy</p> <p>- Lion King Musical: Was a great event and LbD had a full house! Pictures are posted on social media</p> <p>- Friday Fun Day & Graduation: Friday Fun Day Field Day was last Friday and graduation is tomorrow</p> <p>- Summer School: Looks like LbD will receive a grant from Great Public School Now</p> <p>- Employee Handbook: The Ad hoc committee is still working on that</p> <p>- Credit Card: Putting this on hold. Reviewing the offers for now</p>

Topic	Description		Notes and Actions Taken
			- Title IX & Suicide Prevention Policy: Will need to get these approved before the end of the fiscal year
VII. Board Member Comments			
VIII. Public Comments			
IX. Adjournment			Meeting adjourned at 6:50 pm PT

Board	Attendance	April 27, 2022 Minutes	May 25, 2022 Minutes	March 2022 Financials	April 2022 Financials	Christie White as Auditor	EPA Approval	FY 2022-23 Budget	LACOE Contract COVID-19 testing 2020-2023
Angela Brown	X	Absent	Absent	Y	Y	Y	Y	Y	Y
Ashlye Durrell	X	Y	Y	Y	Y	Y	Y	Y	Y
Larry Jacobs	X	Y	Y	Y	Y	Y	Y	Y	Y
Earl Turner	X	Absent	Absent	Absent	Absent	Y	Y	Y	Y

Rasheeda Washington	X	Y	Y	Y	Y	Y	Y	Y	Y
LbD Leadership									
Charla Austin-Harris	X								
Tawny Laskar	X								

All votes will be noted as follows: Y = Yes, N = No, A = Abstain

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable

accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>