



Learning by Design Charter School
Board Meeting Minutes

Date and Time

January 26 , 2022
5:30pm

Dial in information:

Zoom Meeting Login: 505 661 0724
Passcode: board

Conference Line: (253) 215 8782
Meeting ID: 505 661 0724#
Participant ID: *282404#

The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.

Topic	Description		Notes and Actions Taken
I. Opening Items	<ul style="list-style-type: none">• Role Call• Call to Order	2 min	<ul style="list-style-type: none">• Meeting called to order at 5:36pm• Board Member Attendance: Ashlye Durrell, Rasheeda Washington, Larry Jacobs, Earl Turner• Others in Attendance: Charla Harris, Tawny Laskar, LAUSD representatives

II. Approval of Meeting Minutes	<ul style="list-style-type: none"> • Board Finding (Virtual Meetings) - SB361 • December 15, 2021 Minutes - <i>Vote to Approve</i> 	3 min	<ul style="list-style-type: none"> • Board Finding Approved • December 2021 Minutes Approved
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Topic	Description		Notes and Actions Taken
III. Budget, Finance, and Compliance Reporting	<ul style="list-style-type: none"> • Review of December 2021 Financials <ul style="list-style-type: none"> - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i> • Reminder to complete Form 700 • Review Updated Budget - <i>Vote to Approve</i> • Compliance Monitoring and Certification of Board Compliance Review - <i>Vote to Approve</i> • School Wellness Policy - <i>Vote to Approve</i> 	10 min	<ul style="list-style-type: none"> • December 2021 Financials - Approval on hold for Special Board Meeting • 2021-22 Updated Budget Approved • Compliance Monitoring and Certifications of Board Compliance Approved • School Wellness Policy Approved • Scott and Larry (Finance Committee) will meet to review budget financials
IV. Executive Director Updates	<ul style="list-style-type: none"> • Annual Audit Report - <i>Vote to Approve</i> • Lease Review and request to renew 	5 min	<ul style="list-style-type: none"> • Annual Audit Report Approved • Discussed renewing Lease at current location. Board is in agreement to pursue renewing lease but will review details.

V. School Instruction and Programs Updates	<ul style="list-style-type: none"> • Reset Meeting w/team • NWEA • February School-wide Exhibition/Farmers Market • Over the Winter Break Project Updates • Library <ul style="list-style-type: none"> • Garden • Zen Room • Copy Room/teacher work room • Bungalows • Read-a-thon • Calibrate • Genius Hours/Intensive Reading Support - • Foster Grandparents - <i>Vote to Approve</i> 	15 min	<ul style="list-style-type: none"> • Discussed details of the updates and changes occurring at the school site. Shared details about upcoming events and programs. • Discussed Foster Grandparent program. Board wants to review the MOU most deeply before committing to the program. • Discussed creating formal committees for other finance, data, etc.
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VI. Board Business and Projects	Projects to Support <ul style="list-style-type: none"> • Read-a-thon Fundraiser (NFG) • Fundraising for Calibrate (NFG) • Imagination Playground (NFG) Coming Soon: <ul style="list-style-type: none"> • Review/Revisit Independent Study Policy • Employee Handbook • Fiscal Policies 	15 min	
VII. Board Member Comments			
VIII. Public Comments			

IX. Adjournment			
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This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>