



Learning by Design Charter School
Board Meeting Minutes

Date and Time

September 13, 2022
6:00pm

Location:

7019 S. Van Ness Ave., Los Angeles, CA 90047

Dial in information:

Zoom Meeting Login: 505 661 0724
Passcode: board

Conference Line: (253) 215 8782

Meeting ID: 505 661 0724#

Participant ID: *282404#

The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.

Topic	Description		Notes and Actions Taken
I. Opening Items	<ul style="list-style-type: none">• Roll Call• Call to Order	2 min	Meeting called to order at 6:00pm. Meeting took place in person at LbD

Topic	Description		Notes and Actions Taken
II. Approval of Meeting Minutes	<ul style="list-style-type: none"> Board Finding (Virtual Meetings) - SB361 June 29, 2022 Minutes - <i>Vote to Approve</i> 	3 min	Board Finding SB361 Approved
III. Budget, Finance, and Compliance Reporting	<ul style="list-style-type: none"> Review of June 2022 Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i> Review of July 2022 Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i> FY2021-22 Unaudited Actuals Report (UAR) - <i>Vote to Approve</i> 2022-23 ConApp - <i>Vote to Approve</i> PIP for Jada Sherman - <i>Vote to Approve</i> PIP for Renee Cochran - <i>Vote to Approve</i> Purchase of Nancy Larson Publishers, Inc. Curriculum - <i>Vote to Approve</i> Uniform Complaint Procedures (UCP) - <i>Discussion to Possibly Approve</i> Title IX - Adoption of Grievance Procedures - <i>Discussion to Possibly Approve</i> 	10 min	<p>Reviewed and Discussed. June 2022 Financials Approved</p> <p>Reviewed and Discussed. July 2022 Financials Approved</p> <p>Reviewed and Discussed. 2021-22 Unaudited Actuals Report Approved 2022-23 Con App Approved</p> <p>Teacher shortage is impacting the available credentialed teacher pool. LbD teachers have been trained in project-based teachers format however their credentials are pending with CTC. Therefore, PIPs are being requested for these teachers to meet compliance requirements for now. Jada Golden Sherman Approved PIP for Renee Cochran Approved</p> <p>Purchase of Nancy Larson Publishers (Science Curriculum) Approved</p> <p>Uniform Complaint Procedure tabled for further review</p> <p>Title IX Approved</p>

Topic	Description		Notes and Actions Taken
IV. Executive Director Updates	<ul style="list-style-type: none"> • Executive Director’s Report • Universal Prekindergarten (UPK) - <i>Approval of the Plan</i> • Bank of California - Line of Credit and Banking Services (Larry Jacobs) 	15 min	<p>UPK Plan Approved. Discussed and agreed to advance with developing a UPK/ TK program at LbD.</p> <p>Banc of California - Discussed and agreed to move forward with opening LOC</p>
V. School Instruction and Programs Updates	<ul style="list-style-type: none"> • Introduction: Director of Curriculum and Instruction • Introduction of Teachers • Overview of Instructional Program for 2022-23 	15 min	Teaching staff introduced themselves and their grade and role at the school. Discussed plans, projects, and goals for achievement for the school year.
VI. Board Business and Projects	<ul style="list-style-type: none"> • Fiscal Policies and Procedures - <i>Discussion and Approval of Recommended Amendments</i> <p>Projects to Support Coming Soon...</p> <ul style="list-style-type: none"> • Employee Handbook • Approval of Vendor Contracts 	15 min	Approved the recommended amendments while continuing to review and update the overall Fiscal Policies and Procedures.
VII. Closed Session	<ul style="list-style-type: none"> • Conference with Legal Counsel – Existing Litigation (§ 54956.9) Name of Cases: OAH Case No 2022060472 OAH Case No 2022060470 OAH Case No 2022060468 		Board voted unanimously to authorize the Executive Director to take action.
VIII. Board Member Comments			N/A

Topic	Description	Notes and Actions Taken
IX. Public Comments		N/A
X. Adjournment		Meeting adjourned at 7:07pm

Board	Attendance	June 29, 2022 Minutes	June 2022 Financials	July 2022 Financials	FY 2021-22 UAR	2022-23 Con App	PIP for Jada Sherman & Renee Cochran	Purchase of Nancy Larson Publishers, Inc.	Uniform Complaint Procedures	Title IX	Universal Prekindergarten (UPK)	Recommended Amendments - Fiscal Policies and Procedures
Angela Brown	X	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y
Ashlye Durrell	X	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y
Larry Jacobs	X	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y
Earl Turner	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Rasheeda Washington	X	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y
LbD Leadership												
Charla Austin-Harris	X											

All votes will be noted as follows: Y = Yes, N = No, A = Abstain

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>