



Learning by Design Charter School
Board Meeting Minutes

Date and Time

January 9, 2023
6:00pm

Location:

7019 S. Van Ness Ave., Los Angeles, CA 90047

Dial in information:

Zoom Meeting Login: 505 661 0724
Passcode: board

Conference Line: (253) 215 8782
Meeting ID: 505 661 0724#
Participant ID: *282404#

The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.

Topic	Description		Notes and Actions Taken
I. Opening Items	<ul style="list-style-type: none">• Roll Call• Call to Order	2 min	Roll Call Attendance: Ashlye Durrell, Larry Jacobs, Angela Brown (Charla Harris, Scott Warner - CSMC) Called to Order 6:05pm

Topic	Description		Notes and Actions Taken
II. Approval of Meeting Minutes	<ul style="list-style-type: none"> • Board Finding (Virtual Meetings) - AB361 - <i>Vote to Approve</i> • December 12, 2022 Minutes - <i>Vote to Approve</i> • December 27, 2022 Minutes - <i>Vote to Approve</i> 	3 min	AB361 Board Finding - Approved Dec 12, 2023 Board Meeting Minutes - Approved Dec 27, 2023 Board Meeting Minutes - Approved
III. Budget, Finance, and Compliance Reporting	<ul style="list-style-type: none"> • Review of November 2022 Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i> • Banc of California Borrower Resolution - <i>Vote to Approve</i> • Banc of California Officer's Certificate - <i>Vote to Approve</i> • Compliance Monitoring and Certification of Board Compliance Review - <i>Discussion and Vote to Approve</i> 	20 min	November 2022 Financials - Approved Banc of California Borrower Resolution for LOC - Approved Banc of California Officer's Certificate for LOC - Approved Compliance Monitoring and Certification of Board Compliance Review - Discussed and Approved
IV. Executive Director Updates	<ul style="list-style-type: none"> • Executive Director's Report 	10 min	Reviewed and Discussed Executive Director's Report including - WASC Accreditation, Basketball Team, Holiday Performance (150+ attended), Meeting/Vetting New Board members, HerHealing Mental Health Services,

Topic	Description		Notes and Actions Taken
			Fundraising goals and updates, School-based Health Center, and UPK
V. School Instruction and Programs Updates	<ul style="list-style-type: none"> • NWEA Updates • CAASPP Preparation Updates • Winter Holiday Celebration Updates 	10 min	<p>Took 2nd Round of NWEA at end of December 2022. Will have analyzed data available at February 2023.</p> <p>Beginning CAASPP prep soon</p>
VI. Board Business and Projects	<ul style="list-style-type: none"> • Discussing New Board Members • Sign document to release LbD from CAM Intercept • Parent Student Handbook - <i>Vote to Approve</i> • Employee Handbook Amendments - <i>Vote to Approve</i> - Discussion of Amendments (PTO) 	15 min	<p>Discussed meetings with new interested Board Members.</p> <p>Approved Parent Student Handbook.</p> <p>Voted to Postpone Approval of Employee handbook pending further review and discussion.</p>
VII. Closed Session			
VIII. Board Member Comments			
IX. Public Comments			
X. Adjournment			Meeting Adjourned at 6:44pm

Board	Attendance	AB361 Board Finding	Dec. 12, 2022 Minutes	Dec. 27, 2022 Minutes	Nov. 2022 Financials	Banc of California Borrower Resolution	Banc of California Officer's Certificate	Compliance Monitoring and Certification of Board Compliance Review	Parent Student Handbook	Employee Handbook Amendments
Angela Brown	x	Y	Y	Y	Y	Y	Y	Y	Y	
Ashlye Durrell	x	Y	Y	Y	Y	Y	Y	Y	Y	
Larry Jacobs	x	Y	Y	Y	Y	Y	Y	Y	Y	
Earl Turner										
Rasheeda Washington										
LbD Leadership										
Charla Austin-Harris	x									

All votes will be noted as follows: Y = Yes, N = No, A = Abstain

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>