



Learning by Design Charter School  
**Board Meeting Agenda**

**Date and Time**

September 27, 2023  
6:00pm

**Location:**

7019 S. Van Ness Ave., Los Angeles, CA 90047

**Dial in information:**

Zoom Meeting Login: 505 661 0724  
Passcode: board

Conference Line: (253) 215 8782

Meeting ID: 505 661 0724#

Participant ID: \*282404#

*The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.*

Topic	Description		Notes and Actions Taken
<b>I. Opening Items</b>	<ul style="list-style-type: none"><li>• Roll Call</li><li>• Call to Order</li></ul>	2 min	
<b>II. Approval of Meeting Minutes</b>	<ul style="list-style-type: none"><li>• Board Finding (Virtual Meetings) - AB2449 - <i>Vote to Approve</i></li><li>• Update - Attend meetings in-person</li><li>• <b>June 12, 2023</b> Minutes - <i>Vote to Approve</i></li></ul>	5 min	

Topic	Description		Notes and Actions Taken
	<ul style="list-style-type: none"> <li>• <b>June 30, 2023</b> Minutes - <i>Vote to Approve</i></li> </ul>		
<b>III. Budget, Finance, and Compliance Reporting</b>	<ul style="list-style-type: none"> <li>• Review of <b>June 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• Review of <b>July 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• Review of <b>August 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• 2023-24 ConApp - <i>Vote to Approve</i></li> <li>• 2023-24 EPA Resolution - <i>Vote to Approve</i></li> <li>• 2022-23 Unaudited Actuals (UAR) - <i>Vote to Approve</i></li> </ul>	20 min	
<b>IV. Executive Director Updates</b>	<ul style="list-style-type: none"> <li>• Executive Director's Report</li> <li>• Williams Inspection Report - Notice of Sufficiency</li> </ul>	15 min	
<b>V. School Instruction and Programs Updates</b>	<ul style="list-style-type: none"> <li>• Universal Pre-Kindergarten (UPK)</li> </ul>	5 min	
<b>VI. Board Business and Projects</b>	<ul style="list-style-type: none"> <li>• Credit Card - <i>Vote to Approve</i></li> </ul>	15 min	

Topic	Description		Notes and Actions Taken
	<ul style="list-style-type: none"> <li>• Local School Wellness Policy - <i>Vote to Approve</i></li>   <li>• Employee Handbook Amendments <ul style="list-style-type: none"> <li>- PTO - <i>Vote to Approve</i></li> <li>- Tuition Reimbursement Policy- <i>Vote to Approve</i></li> </ul> </li>   <li><b>To Review &amp; Prepare to Vote if needed at Next Board Meeting:</b></li>   <li>• Review and Discussion of Annual Performance-Based Oversight Visit Report</li>   <li>• Uniform Complaint Procedure (UCP)</li>   <li>• Title IX - Adoption of Grievance Procedures</li>   <li>• Charter School Transparency Resolution</li>   <li>• Keeping Parents Informed: Learning by Design Transparency Resolution</li>   <li>• 2023-24 School Safety Plan</li>   <li>• 2023-2024 Parent-Student Handbook</li>   <li>• NWEA and Dibels Update</li> </ul>		
<b>VII. Closed Session</b>		0 min	

Topic	Description		Notes and Actions Taken
<b>VIII. Board Member Comments</b>			
<b>IX. Public Comments</b>			
<b>X. Adjournment</b>			

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This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

**MEETING AGENDA & RELATED MATERIALS**

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>