



Learning by Design Charter School  
**Board Meeting Minutes**

**Date and Time**

March 13, 2023  
6:00pm

**Location:**

7019 S. Van Ness Ave., Los Angeles, CA 90047

**Dial in information:**

Zoom Meeting Login: 505 661 0724  
Passcode: board

Conference Line: (253) 215 8782  
Meeting ID: 505 661 0724#  
Participant ID: \*282404#

*The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.*

Topic	Description		Notes and Actions Taken
I. Opening Items	<ul style="list-style-type: none"><li>• Roll Call</li><li>• Call to Order</li></ul>	2 min	<ul style="list-style-type: none"><li>• Meeting called to order at 6:08 pm</li><li>• 6 Board members are present Angela Brown, Larry Jacobs, Ashlye Durrell, Angela Burrell, Mellonise Shorter, Jamila Moore</li><li>• Brian Butler arrived 6:21 pm</li></ul>

Topic	Description		Notes and Actions Taken
<b>II. Approval of Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Board Finding (Virtual Meetings) - AB2449 - <i>Vote to Approve</i></li> <li>• <b>February 13, 2023</b> Minutes - <i>Vote to Approve</i></li> </ul>	3 min	<ul style="list-style-type: none"> <li>• Board Finding (Virtual Meetings) - AB2449 <b>Approved</b></li> <li>• February 13, 2023 Minutes - <b>Approved</b></li> </ul>
<b>III. Budget, Finance, and Compliance Reporting</b>	<ul style="list-style-type: none"> <li>• Review of <b>January 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• 2022-23 Second Interim Financial Report - <i>Vote to Approve</i></li> </ul>	15 min	<ul style="list-style-type: none"> <li>• January 2023 Financials - <b>Approved</b></li> <li>• Second Interim Financial Report - <b>Approved</b></li> </ul>
<b>IV. Executive Director Updates</b>	<ul style="list-style-type: none"> <li>• Executive Director's Report</li> </ul>	10 min	<ul style="list-style-type: none"> <li>• 4 New Board members for a total of 7 LbD Board members</li> <li>• FIYA Athletics league- LbD Students participated in Basketball and Dance. The Dance teams won 1st place their division</li> <li>• Garden experience is expanding</li> <li>• Having some Facility challenges/repairs that are costly looking into the lease to determine costs responsibility and working with Archdioceses</li> <li>• Williams Facilities inspection took place last week and all went well. Sending report for Board review</li> <li>• Attendance 91-92% - incentivizing attendance families to</li> </ul>

Topic	Description		Notes and Actions Taken
<b>V. School Instruction and Programs Updates</b>	<ul style="list-style-type: none"> <li>• Continuing to collect Instructional Data</li> </ul>		<ul style="list-style-type: none"> <li>• NWEA testing (benchmark) ELA and Math comparative analysis showing consistent growth</li> <li>• IXL online curriculum - Students have been very responsive</li> <li>• Lexia -ELA is showing student growth</li> <li>• Will share data in future once usage has happened over a period of a few months</li> </ul>
<b>VI. Board Business and Projects</b>	<ul style="list-style-type: none"> <li>• Introducing the New Board</li> <li>• 2021-22 Annual Performance-Based Oversight Report and Review</li> <li>• Form 700</li> <li>• Facilities Update</li> <li>• Fundraising Campaign</li> </ul>	20 min	<ul style="list-style-type: none"> <li>• Each new and returning Board member introduced themselves to the Board</li> <li>• Discussed what the Form 700 is and All Board Members will be completing the Form 700 by April 1, 2023.</li> <li>• Reviewed and Discussed Oversight Report 2021-22. Discussed Action plan as stated from the 2022 Board Retreat. Discussed being given two additional years for Renewal due to the pandemic Apr 19, 2023 is the date for this year's Oversight</li> <li>• Costa Rica Camp - Pura Vida</li> <li>• "Race to the Finish Line Fundraising Campaign" - \$75,000</li> </ul>
<b>VII. Closed Session</b>			

Topic	Description		Notes and Actions Taken
<b>VIII. Board Member Comments</b>			
<b>IX. Public Comments</b>			
<b>X. Adjournment</b>			Meeting adjourned at 7:18 pm

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This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

**MEETING AGENDA & RELATED MATERIALS**

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body’s website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body’s website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>