



Learning by Design Charter School  
**Board Meeting Agenda**

**Date and Time**

November 29, 2023  
6:00pm

**Location:**

7019 S. Van Ness Ave., Los Angeles, CA 90047

**Dial in information:**

Zoom Meeting Login: 505 661 0724  
Passcode: board

Conference Line: (253) 215 8782

Meeting ID: 505 661 0724#

Participant ID: \*282404#

*The mission of Learning by Design Charter School is to create an ethically, culturally and economically diverse learning community of students, families, educators and community members who are committed to providing an equitable and exceptional learning experience for ALL of its students.*

Topic	Description		Notes and Actions Taken
<b>I. Opening Items</b>	<ul style="list-style-type: none"><li>• Roll Call</li><li>• Call to Order</li></ul>	2 min	
<b>II. Approval of Meeting Minutes</b>	<ul style="list-style-type: none"><li>• Board Finding (Virtual Meetings) - AB2449 - <i>Vote to Approve</i></li><li>• Update - Attend meetings in-person</li></ul>	5 min	

Topic	Description		Notes and Actions Taken
	<ul style="list-style-type: none"> <li>• <b>September 27, 2023</b> Minutes - <i>Vote to Approve</i></li> </ul>		
<b>III. Budget, Finance, and Compliance Reporting</b>	<ul style="list-style-type: none"> <li>• September 2023 Board Report Review of <b>September 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• October 2023 Board Report Review of <b>October 2023</b> Financials - Balance Sheet, Income Statement, Cash Flow Statement - <i>Vote to Approve</i></li> <li>• 2023-24 First Interim Financial Report - <i>Vote to Approve</i></li> </ul>	15 min	
<b>IV. Executive Director Updates</b>	<ul style="list-style-type: none"> <li>• Executive Director's Report</li> </ul>	5 min	
<b>V. School Instruction and Programs Updates</b>	<ul style="list-style-type: none"> <li>• Student Achievement Data Review (NWEA, Dibels and SBAC)</li> </ul>	10 min	
<b>VI. Board Business and Projects</b>	<ul style="list-style-type: none"> <li>• All of the items below are included in one of the following required District submissions due at this time. These are standard documents needing board review and annual approval.</li> </ul> <p><b>Compliance Monitoring and Certification of Board Compliance Review - Administrator Certification (due Nov 3).</b> - <i>Vote to Approve</i></p>	20 min	

Topic	Description		Notes and Actions Taken
	<ul style="list-style-type: none"> <li>- Local School Wellness Policy</li> <li>- Uniform Complaint Procedure (UCP)</li> <li>- Title IX - Adoption of Grievance Procedures</li> <li>- Charter School Transparency Resolution</li> <li>- Keeping Parents Informed: Learning by Design Charter School Transparency Resolution</li> <li>- 2023-2024 School Safety Plan</li> <li>- 2023-2024 Parent-Student Handbook</li> </ul> <p><b>T1 (Tri-Annual) submission (due Nov 3)- <i>Vote to Approve</i></b></p> <ul style="list-style-type: none"> <li>- Independent Study Policy</li> </ul> <p><b>Employee Handbook Amendments - <i>Vote to Approve</i></b></p> <p><b>Update and Coming Soon:</b></p> <ul style="list-style-type: none"> <li>• Review and Discussion of 2022-23 Annual Performance-Based Oversight Visit Report</li> <li>• Fiscal Policies and Procedures - <i>Vote to Approve</i></li> <li>• Internal Auditor - <i>Vote to Approve</i></li> </ul>		
<b>VII. Closed Session</b>		0 min	
<b>VIII. Board Member Comments</b>			
<b>IX. Public Comments</b>			

Topic	Description		Notes and Actions Taken
<b>X. Adjournment</b>			

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This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

#### MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Learning by Design Charter School, 7019 South Van Ness Ave., Los Angeles, CA 90047; telephone: (323) 903-5712;

<https://www.learningbydesignschools.org/home>